

The Lee Parish Council

Clerk: Liz van Hullen

To Councillors: D Chinnery, C Perry, R. Fowler, C Little, C Sully, A Weir, S Morris

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **THE LEE PARISH COUNCIL** to be held in the **Parish Hall on Tuesday 12th September 2017**, at 7.30 pm for the purpose of transacting the following business:
Members of the Public and Press welcome

AGENDA

1. **Apologies for absence**
To receive apologies for absence from Councillors.
2. **Approval of Minutes of previous meeting**
To approve the minutes of the Parish Council Meeting held on Tuesday 4th July 2017
3. **Matters arising from Minutes not itemised separately**
4. **Declarations of interest on forthcoming business**
5. **Report from County/District Councillors**
6. **Invitation to M. Averill to add comment to:**
 - a) Oxford Street Consultation
 - b) Chesham Lane Review
 - c) General Road Maintenance
6. **Comments or questions from the public**
7. **Clerks report**
To receive an update from the Clerk on administrative issues
8. **Finance:**
 - i) Financial report from Financial Committee on Accounts to 31st July 2017 and Audit Report 2016-17
 - ii) Invoices to pay:
 - Centrewire – new gates: £452.93
 - All Seasons August – grass cutting: £200
 - Zurich Insurance – incorrectly signed, replacement cheque: £683.94
 - All Seasons September – grass cutting £200
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Clerks Salary, 1/4ly to September - £773.94

Cllr Chinnery installation of gates - £21.96

Cllr Sully printing costs - £86

iii) Financial Regulations – discuss & agree reviewed documentation

iv) Risk Register – discuss & agree reviewed documentation review

v) Re-evaluation of Assets – discuss & agree way forward

9. Council property – reports and proposed actions

i) Playground– Cllr Perry

To receive an update on inspections – Cllr Perry

To discuss progress of working group – Cllr Sully

To discuss the emptying of litter bins

ii) Allotments – Cllr Weir

To receive an update

	Water Butts – Clerk to chase Ken Humphries	Clerk
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iii) Other assets – Cllr Fowler

To receive an update

17/42	Obtain quotes for Jubilee Well	Clerk & Fowler

10. Footpaths

To receive an update from relevant councillors

11. Roads

i) Oxford Street. To receive an update from Cllrs Sully & Weir

ii) Sentinel equipment – consider the proposal from Latimer & Ley Hill

iii) To consider the BCC consultation document on Transport Development Policy

17/44	Ditches & Riperian land – check status with BALC	Clerk & Sully

12. Planning applications

i) To receive an update from the Clerk

13. Parish Communications

i) to agree future programme of Drop-ins: January / May APM / Oct ?

ii) to agree items for next Newsletter

iii) meeting dates 2018: 9 Jan / 13 March / 8 May / 22 May APM / 10 July / 11 Sept / 13 Nov

14. HS2 Hybrid Bill

Cllrs Sully, Morris and Chinnery to provide an update

15. **LAF Matters**
Cllr Little to provide a report

16. **Superfast Broad band**
To receive an update from Cllr Morris