

The Lee Parish Council

Clerk: Liz van Hullen

To Councillors: D Chinnery, C Perry, R. Fowler, C Little, C Sully, A Weir, S Morris

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **THE LEE PARISH COUNCIL** to be held in the **Parish Hall on Tuesday 4th July 2017**, at 7.30 pm for the purpose of transacting the following business:
Members of the Public and Press welcome

AGENDA

1. **Apologies for absence**

To receive apologies for absence from Councillors.

2. **Approval of Minutes of previous meeting**

To approve the minutes of the Parish Council Meeting held on Tuesday 9th May 2017

3. **Matters arising from Minutes not itemised separately**

Minute	Item	Responsible
17/36	Notice on missed waste collections	Clerk

4. **Declarations of interest on forthcoming business**

5. **Report from County/District Councillors**

6. **Clerk's report**

To receive an update from the Clerk on administrative issues

7. **Comments or questions** from members of the public

8. **Finance:**

i) Financial report from Financial Committee on Accounts to 31st May 2017 and Audit Report 2016-17

ii) Invoices to pay

Playsafety Ltd	£109.20
Clerks salary to June	£760.08
All Seasons Landscapes	£200.00
DCK Beavers Payrolls	£42.00
IAC Audit	£180.00

iii) Financial Regulations – discuss & agree a process for review

iv) Risk Register – discuss & agree a process for review

9. **Council property – reports and proposed actions**

i) **Playground inspections – Cllr Perry**

17/42	Speak to RoSPA on wooden post protection	Clerk
17/42	Raise working party for playground review	Sully

ii) **Allotments – Cllr Weir**

17/42	Water Butts & Benches	Weir
17/42	2 x additional gates & signs	Clerk & Chinnery

iii) **Other assets – Cllr Fowler**

17/42	Obtain quotes for Jubilee Well	Clerk & Fowler
17/42	Basket Ball Net – put note of thanks into Newsletter	Clerk

10. **Footpaths**

17/40	Circulate info of changes to footpaths at Kings Gate	Clerk
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11. **Roads**

i) Red Rose buses use of ‘non-bus route lanes’. To receive an update from the Clerk

17/44	Ditches & Riparian land – check status with BALC	Clerk & Sully
17/48	Funding of work in Oxford St	Clerk & Weir

12. **Planning applications**

To receive a update from the Clerk

13. **Parish Communications**

- i) to agree future programme of Drop-ins
- ii) to agree items for Sept Newsletter

14. **HS2 Hybrid Bill**

Cllrs Sully, Morris and Chinnery to provide an update

15. **LAF Matters**

Cllr Little to provide a report

16. **Superfast Broad band**

To agree action to be taken to press this issue